

Alphabet Knowledge

AK16

Emergent Writing

Writing a Letter

Benchmarks: A.2a, G.1a, G.1b, G.2b, G.3a, G.4a



Objective

Children will understand purpose, structure, and function of writing a letter.



Materials

- Letter Template (Activity Master)
- 5 Paper Bags – *Label one bag as Friend and the other bags with the numbers 1 – 4.*
- Sentence Cards (Activity Master) - *Cut, fold (so number is on back), laminate and distribute to matching bag.*
- Children Name Cards - *Place cards in bag labeled Friend.*
- Writing Utensils
- Envelopes
- Stickers (for postage stamps)
- Box (decorated as a mailbox)



Activity

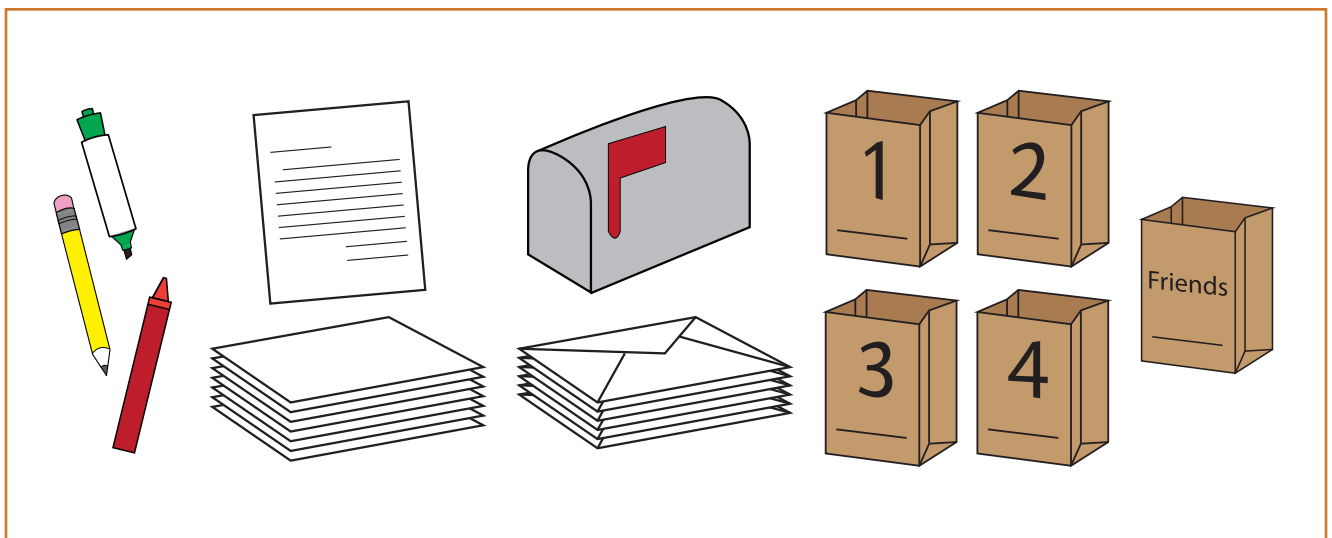
After teacher introduction, children will use emergent writing to write a letter.

1. Set out the mailbox, envelopes, stickers, writing utensils, Letter Template and bags with cards.
2. Children select a card from each bag (Friend, 1, 2, 3 and 4).
3. Children use the words from the chosen cards to fill in the Letter Template.
4. Children write their name on the name line
5. Copy the friend's name on the envelope.
6. Fold the letter and place it in an envelope.
7. Seal and stamp with a sticker.
8. Place in the mailbox.
9. Teacher evaluation.



Adaptations and Extensions

- Draw pictures to go with the letters.



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Dear _____,

Friend

1. _____

2. _____

3. _____

4. _____

Love,

Name

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How are you?	1
Are you having fun today?	1
How is your day?	1
I had fun today.	2

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I like playing with toys.	2
I am happy.	2
What did you do today?	3
Did you have fun today?	3

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Do you like to read?	3
See you later.	4
Have a good day.	4
We should play soon.	4